



Helping People with Developmental Disabilities Reach Their Maximum Potential

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Valley Mountain Regional Center Request for Proposal Fiscal Year 2018-2019

Valley Mountain Regional Center (VMRC) is requesting proposals for Community Resource Development Plan for a Dental Coordinator

Project Type:

Community Resource Development Program (CRDP) position- Dental Coordinator

Grant Amount: \$86, 000

Deadline for Submission:

April 5, 2019 by 5:00 P.M.

Background:

VMRC is a private, non-profit corporation that contracts with the State of California to provide diagnostic, evaluation, case management, and early intervention services to people with developmental disabilities. VMRC purchases essential services for people with developmental disabilities. Additional background information about VMRC is available on our website located at <http://www.vmrc.net/index.htm>

Description of Project:

Under the direction and supervision of the Clinical Director the Dental Coordinator utilizes clinical skills, expertise and knowledge to provide consultation, education and training to Case Management staff, clients, families and community partners in order to promote oral health.

Request for Proposal- CRDP Dental Coordinator

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Scope of Service:

1. Work with contracted dental provider to determine the feasibility of providing virtual dental services to consumers. Cooperate in a pilot project as needed.
2. Explore other avenues to bring more dental services to consumers: partnership with St. Raphael clinic at St. Mary's dining hall, Stockton; CDA cares event; Donated Dental services, etc.
3. Attend and serve as VMRC representative on the Oral Health Planning committees in all 5 counties.
4. Serve on statewide groups advocating for increase in availability of sedated dental care.
5. Recruiting and maintaining a relationship with community dentists and dental hygienists who are willing to provide services to people with special needs.
6. Act as a resource for problem solving oral health/dental issues with dental and hospital providers.
7. Review of dental bills to ensure that all dental work potentially eligible for funding through Denti-Cal was billed properly and appropriate documentation was supplied.
8. Review and approval of dental treatment plans and POS requests related to dental needs.
9. Training family, residential care providers, and regional center service coordinators about the importance of oral health care and the prevention of dental disease for people with special needs.
10. Collaborates with Dental Coordinators of other regional centers on state wide/ARCA issues related to dental care for RC clients.
11. Engage the professional dental associations in our region and act as a liaison.
12. Integrate behavior consultants to address oral health and dental procedure fears in our consumer population.
13. Other duties as assigned.

Working Conditions and Physical Requirements:

Applicant(s) must have reliable transportation and be able to travel locally in all areas of San Joaquin, Stanislaus, Amador, Calaveras and Tuolumne counties and out of town as needed. Applicant(s) must have the ability to read, write and comprehend large amounts of written materials. Excellent oral and written skills are essential.

Qualifications:

1. Knowledge of oral health and dental issues, including interventions, ethical and legal factors associated with the field. Has the ability to collaborate with a wide range of internal and external customers.

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2. Registered Dental Hygienist (RDH) currently licensed in the state of California; Registered Dental Hygienist Alternative Practice (RDHAP) preferred.
3. At least two years' experience working with individuals with developmental disabilities in a clinical or public health setting.

RFP Package:

All interested parties must include the following in their application:

1. Letter of Intent (typed and double-spaced, 5-10 pages maximum)
2. A statement of purpose, including goals and expected outcomes.
3. Applicants philosophy and values
4. Applicant resume(s) and copies of credentials and/or certifications of applicant.

Criteria for Selection:

A Review Committee will evaluate each Letter of Intent, Resume and any other materials or submissions that demonstrates qualification for this consulting position.

Deadline:

Interested parties must submit packets in response to this RFP no later than Friday April 5th at 5:00 p.m. RFP Packets will be stamped with the date and time of receipt. RFP Packets with time/date stamps and postmarks after Friday April 5, 2019 at 5:00 p.m. will not be accepted and will be returned to the applicant.

Submit to:

Mary Sheehan
Clinical Director
Valley Mountain Regional Center
PO Box 692290
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